

***DRAFT***

**DISCUSSION NOTES  
CAMPUS COMMUNITY COUNCIL  
THURSDAY, DECEMBER 13, 2012  
2:00 – 3:00 p.m. – 203 Mrak Hall**

**Member Attendees** (no attendees by phone): Ellen Bonnell, Jordan Carroll, James Cabbage, Adela de la Torre, Karl Engelbach, Ethan Evans, Dianne Gregory, Penelope Herbert, Ralph Hexter, Shaun Keister, Harris Lewin, Bruno Nachtergaele, Rahim Reed, Ramak Siadatan, Rebecca Sterling and Laura VanWinkle and John Vohs.

**Absent:** Gloria Alvarado, Yena Bae, Linda Katehi, Rob Kerner, William Lacy, Lyn Lofland, Phyllis McCalla, John Meyer, Charles Nichols, Claire Pomeroy, Barry Shiller, Peter Siegel, Maureen Stanton and Patricia Turner.

**Delegates:** Wes Young (on behalf of William Lacy), Babette Schmitt (on behalf of Pete Seigel)

**Attending Non-Members:** Amy Pereira

**Guests:** Nick Crossley

**November 26, 2012 Discussion Notes Approved**

**Discussion Highlights:**

**1. Overview of the Event & Crisis Management Team (ECMT) Structure (Nick Crossley)**

- a. The ECMT provides executive level oversight and strategic decision-making for UC Davis during a potential or actual crisis situation.
  - i. In addition, this group meets regularly to discuss university policies, communication strategies, strategic staff guidance, response strategy recommendations for UCOP, and current and/or potential key campus issues or consequences stemming from a past event.
    1. The ECMT responds to immediate incidents and is set up to think ahead and prepare for new and/or ongoing crises.
      - a. The ECM is set up to include research and academic events.
      - b. In addition, the Provost Advisors group meets regularly to discuss current campus issues and can bring any concerns to the ECMT members if necessary.
    - ii. During an event, the ECMT becomes involved if executive decision-making is necessary, potential long-term implications to the university are a possibility, or changes to existing policy are necessary.
      1. Any member can recommend to the co-Chairs that the Team be convened to discuss an event or potential event. The co-Chairs

- or Vice Chair is charged with convening the team. If the ECMT is activated all members must participate in person. Alternates have been charged should an ECMT member be unavailable.
2. The members of the ECMT understand that once a decision is made, the University has to own the response.
  3. They strive to ensure any information they are allowed to share is communicated affectively to the broader campus community.
- b. The campus's Emergency Management Program consists of a number of inter-related programs and plans including a Mitigation Plan, a Mission Continuity Plan, Emergency Operations Plan and Recovery Plan. UCD owns and guides the ECM process and response structure.
- i. At UCD, Student Affairs owns the process of coordinating the response to demonstration related incidents. Other incidents are led by the appropriate department depending on the issue. They all take campus concerns and balance them with university objectives.
  - ii. The Med Center has its own ECM System and team which reports within their incident management system. The Vice Chancellor or her designee coordinates with the Davis campus as needed.
  - iii. All UCs, system-wide, have developed a similar model.
  - iv. The model was developed to help not only at a university level, but more broadly to include surrounding cities, counties, the state and even nationally.
- c. Engaging the Campus Community Council
- i. Whenever possible, the ECMT would like to reach out to the Campus Community Council to discuss recommendations on the decision-making process and collaborate as campus resources.
  - ii. Suggestions from Campus Community Council members:
    1. There needs to be clear public guidelines about what decisions are being made and when.
      - a. Columbia has published Guidelines
        - i. **ACTION:** Jordan Carroll to send Nick Crossley the Columbia information for review.
        - ii. **ACTION:** Student Affairs will also review the Columbia guidelines and contact their counterpart at Columbia to gather additional background information.
      2. Listening and interpreting what people want is critical in the decision-making process.
      3. Guidelines of Engagement should be shared with the campus community to clarify the guidelines for the Code of Conduct and potential consequences for misconduct.
        - a. We want to ensure that while there's clarity of the guidelines, we allow people to handle each situation as it presents itself.
        - b. Currently fliers and the website are being updated to discuss lawful protesting.

## 2. **Future Council Discussion Topics**

- a. Listening to initiatives from constituents
- b. Unfinished Business – issues we didn't finish discussing
- c. Response/Guidelines for Engagements
- d. Positive additions to the Campus
- e. Diversity
- f. Discussing alternate locations for meetings (i.e. Med Center, City of Davis, etc.)